



Deval L. Patrick, Governor
Timothy P. Murray, Lt. Governor
Jeffrey B. Mullan, MassDOT Secretary & CEO
Richard A. Davey, General Manager
and Rail & Transit Administrator



MEMORANDUM

To: Patricia Barrett
License Administrator, Transit Realty Associates

From: Steven V. Culp
Safety Official

Date: May 6, 2011

Subject: **Request for Information Regarding Crane Requirements**

Pursuant to your request, the Safety Department has researched prior documentation and construction specifications for the requirements that Transit Realty Associates should incorporate into easement licenses where the applicant is requesting to utilize a crane. The following wording should be used:

Prior to the proposed work, the following shall be submitted to the MBTA Safety Department for review:

- 1. Copy of Operator's Valid Driver's License*
- 2. Copy of Operator's Valid Massachusetts' Hoisting License*
- 3. Most recent Annual Third Party Inspection/Certification, must be within the last 12 Calendar months*
- 4. Specifications of the Crane*
- 5. Scope of Work*
- 6. Lifting Plan*

At a minimum of 48 Hours Prior to the proposed work:

- 1. Notify the MBTA Safety Department prior to the crane being brought on site to allow for scheduling of an on-site inspection of the crane and set-up*
- 2. Coordinate Flagging activities with appropriate Bus or Subway Operations Department*

In addition, all applicable Federal, State and local regulations shall be adhered to.

If you have any further questions, please feel free to contact me.

Cc: R. Clarke
M. Brock

Massachusetts Bay Transportation Authority
Safety Department
21 Arlington Avenue, Bldg. 1
Charlestown, MA 02129
www.mbta.com